**MINUTES FOR THE Annual MEETING OF EASTHOPE, SHIPTON AND STANTON LONG PARISH COUNCIL HELD ON Thursday 16th May 2019 IN THE VILLAGE HALL SHIPTON after the Annual Parish Meeting.**

1. **Election of Chair:** It was RESOLVED to elect Councillor Gibson to the chair.
2. **Election of:** It was RESOLVED to elect the following Councillors to the following positions:

 **a. Vice Chair:** Councillor Jones.

 **b. Village Hall Committee:** Councillor Williams.

 **c. Local Joint Committee representatives:** Councillor Taylor.

1. **Public Session**. No members of the public were present.
2. **Acceptance of Apologies:** Apologies were accepted from Councillors Brown and Richardson.

 **3. Dispensations:** None.

 **4. Confirm the minutes of the meeting held on Thursday 21st March 2019.** It was RESOLVED to sign and approve the minutes of the meeting held on Thursday 21st March 2019.

 **5. Matters Arising: a.** None.

 **6. Shropshire Council Report:** Shropshire Councillor Turner reported the full council had met that day with a demonstration and resolution leading to a motion to consider becoming carbon neutral. The Shrewsbury North West Relief Road was signed off. Planning committees have been reduced from three to two with the A5 being the dividing line. His next advice surgery is on Saturday 18th May 2019 at Willey Village Hall.

 **7. Shropshire Council Local Joint Committee:** No meeting.

 **8. Roads: a. A**ny new problems: The condition of the highway between Stanton Long and the B4368 is poor clerk to report. The road from the centre of Easthope to the B4378 at Easthope Cross is also in poor condition. Clerk to report.

 **b.** previous issues reported. No update.

 **c.** Highway/environmental maintenance project. a. It was RESOLVED to employ Mr Winton to carry out the works as per the contract. Clerk to arrange.

 **d.** Salt Bin at Stanton Long Junction.Consider purchase.It was RESOLVED to purchase a Nestor 400 grit bin to be filled by Shropshire Council. Clerk to Purchase.

**9. Planning: a**. New Applications: None.

 **b.** Seen between the meetings:

 **c. Decisions:**

* 19/00095/LBC Works to facilitate the installation of solar PV panels to the South facing roof affecting a Grade 2 listed building. Tithe House Stanton Long. (support solar pointed out listed building and visual from South side of Stanton Long). **Listed building Consent.** Noted.

 **d.** Place Plan meeting. Nothing to report.

 **e.** Enforcement matter update. Nothing to report.

 **f.** Any other planning matters. None.

 **10. Defibrillators for the four communities.** a. Update. Clerk to write to contractor giving him 7 days to fulfil the contract.

 **b.** Weekly checking. Being carried out.

 **11.** **Finance:** It was RESOLVED to pay the following payments:

 **a. I**nvoices to pay:

 **1.** Came and Company £337.71 chq 427.

 **2.** Mrs J Madeley £403.66 chq 428.

 **3.** HMRC £100.80 chq 429.

 4. Vision ICT £150.00 chq 430.

 5. Mrs S Hackett £120.00 chq 431

 **b.** Bank Reconciliation.No bank reconciliation presented.

 **c**. Consider grant to Shropshire MIND. Noted.

 **d**. Precept Shropshire Council £1000.00. Noted.

 **e.** Consider applying for certificate of exemption for external audit. It was RESOLVED to sign the certificate of exemption.

 **f.** Approve Internal Audit. It was RESOLVED to adopt the internal audit and act upon the actions.

 **g.** Approve Annual Governance Statement. It was RESOLVED to complete the Annual Governance Statement with a positive answer for questions 1-8. Question 9 is not applicable.

 **h.** Approve annual accounts. It was RESOLVED to adopt the annual accounts and accounting statement.

 **i.** Approve Staff salary annual increment and rti increase. It was RESOLVED to accept the annual increment.

 **j.** Change of employee tax code to BR. Noted.

 **12. Correspondence.**

 **a**. High Street Community clean up. With an example. Noted.

 **b.** Clerks and Councils Direct. Noted.

 **c.**  Police meeting rural crime. Noted.

 **d.** Police and Crime Commissioner town and parish council survey. To be completed at the next meeting.

 **e.** Police and Crime CommissionerSmart water project. The project was noted but it was RESOLVED not to go ahead.

 **13**. **Date of next scheduled meeting of the Parish Council Thursday 25th July 2019 8.00pm.** The meeting was declared closed at 8.46pm