**MINUTES FOR THE MEETING OF EASTHOPE, SHIPTON AND STANTON LONG PARISH COUNCIL HELD ON Thursday 19th July 2018 IN THE VILLAGE HALL SHIPTON**

**at 8pm**

1. **Public Session**. 1 member of the public was present.
2. **Acceptance of Apologies: Apologies were accepted from Councillor Gibson.** Present Councillor Jones, Belshaw, Taylor, Williams and Richardson.

**3. Dispensations:** None.

**4. Confirm the minutes of the meeting held on Thursday 17th May 2018**. It was RESOLVED to sign and approve the minute of the meeting held on Thursday 17th May 2018

**5. Matters Arising: a.** none.

**6. Shropshire Council Report:** Shropshire Councillor Turner reported the next LJC meeting will be a joint meeting with Broseley and Barrow LJC and will be held at William Brookes School on 7th August 2018. Topics for discussion will be the Future Fit consultation and Severn Trent Water. 7pm. The current parking strategy implementation in Much Wenlock has been deferred. Because of the cuts of £5million from the capital programme of the highways budget all community safety schemes have been shelved until 2020 at the earliest. He has attended a scrutiny meeting discussing the winter maintenance programme. Suggestions included snow wardens. The resources are managed working on a once in seven year bad winter. Having used his contacts he has arranged for the bt cable to be put underground around 6th August. The Mayflower More Children project is building momentum. His next surgery will be at Willey Village Hall 28th July 10.30. the following one will be Brockton School 8th September 10.30. he is hoping a councillor will be present. He will chase installation of a grit bin on the Stanton Long Junction with B4368.

**7. Shropshire Council Local Joint Committee:** see above.

**8. Roads: a. A**ny new problems: a resident reported damage to Brockton Bridge/crossroads along with damage to the mirror. Clerk also reported she has a received letter confirming community safety projects have been suspended from the capital budget at Shropshire Council.

**b.** previous issues reported. Clerk has established the damage to Brockton Bridge and mirror will be repaired job orders have been issued.

**9. Planning: a**. New Applications:

**Councillor Jones Left the meeting at this point.**

* 12/02999/FUL Land at Stanton Long Application under Section 73A of the Town and Country Planning Act 1990 for the erection of an agricultural building to store farm machinery and feed (retrospective) (resubmission). It was RESOLVED to raise no objection.

**Councillor Jones returned to the meeting.**

* 18/03084/FUL 2 The Row Easthope Erection of a two storey side extension. This application is not yet ready for consultation and we put on the planning register in error.

**b.** Seen between the meetings:

* 18/02260/FUL Proposed Barn Conversion to The West of More Court Brockton. Conversion of redundant agricultural building to one residential unit, erection of a three bay garage/store, formation of a vehicular access drive and parking and installation of package treatment plant. (no objection).

**c.**  Decisions: 18/02116/FUL Erection of single storey rear garden room extension. Edinger Brockton Much Wenlock. **Grant Full Planning Permission.** Noted.

**d.** Any other planning matters. none.

**10. Defibrillators for the four communities.** a. Update. The two in phone boxes have been installed. Clerk to find out if the telephone signs have been retained.

**b.** Promotion. Clerk to send information to SALC newsletter.

**c.** Easthope phone box. The community realise the defibrillator has to housed in the phonebox.

**d.** risk assessment. The risk assessments has been done.

**e.** Weekly check. Clerk will provide sheets for weekly check.

**f.** training event. Events to be arranged when all four units are in place.

**11.** **Finance:**

**a. I**nvoices to pay: It was RESOLVED to pay the following invoices:

**1.** JDH Business Services Ltd £152.40. chq no 415.

**2.** Heartstart Midlands £6933.60. chq no 414.

**3.** Shropshire Council £300.00. chq no 416.

**b.** Consider grant to Crane Quality Counselling. Noted.

**c.** Approve Internal Audit.It was RESOLVED to adopt the internal audit.

**d.** Consider change of Internal auditor. It was RESOLVED to change internal auditor to Mrs S Hackett.

**e.** Bank Reconciliation. Bank reconciliation was noted and signed.

**12. GDPR. approve the following policies and documents**. It was RESOLVED to adopt the following policies.

**a.** Register of processing of personal data and data subjects.

**b.** Security incident response policy.

**c.** Media Policy.

**d.** Communications policy.

**e.** Social media policy.

**13. Correspondence:** all noted.

**a.** Bridgnorth and Shifnal Area Committee next meeting information.

**b**. West Midlands Community – led housing event.

**c.** clerks and councils direct.

**d**. Road Closure High Street Much Wenlock 3.9.18-21.9.18.

**e.** Road Closure Sheinton Street 24.9.18-19th October 2018

**f.** nhs out of hours from 15th July 111.

**14. Date of next scheduled meeting of the Parish Council Thursday 20th September 2018 8pm.** The meeting was declared closed at 9pm.