**MINUTES 0f THE Annual PARISH COUNCIL MEETING OF EASTHOPE, SHIPTON AND STANTON LONG PARISH COUNCIL HELD ON Thursday 15th May 2025 in the village hall Shipton at 7.30pm.**

1. **Election of** Chair.

 It was RESOLVED to elect Councillor Williams to the chair.

1. **Co opt to fill 3 vacancies**

 It was RESOLVED to co opt Councillor Gibson and Councillor Reg Shaw to fill the vacancies after the election.

1. **Elect Councillors to the following positions**

 It was RESOLVED to elect the following Councillors to the following roles:

 a. Vice Chair. Councillor Gibson.

 b. Village Hall Committee. Councillor Williams.

 c. SALC area committee. Councillor Taylor.

 **4. Approve:**

 It was RESOLVED to adopt the following policies:

 a. Standing Orders.

b. Financial Regulations.

 c. Risk Assessment.

 d. All other policies.

 e. Asset Register.

 **5.** **Annual financial statements.**

 a. Approve Certificate of Exemption. It was RESOLVED to sign the certificate of exemption.

 b. Approve internal Audit and agree actions. It was RESOLVED to accept the internal audit.

 c. Approve Annual governance statement.

 It was RESOLVED to answer yes to all the questions.

 d. Approve Accounting Statements 2024/25.

 It was RESOLVED ot approve the accounting statements for financial year ending 31.3.25.

##  e. Action Plan. Defer to July agenda.

## **Public Session**.

## No members of the public were present.

## **Acceptance of Apologies.**

Apologies were accepted from Shropshire Councillor Thomas. Present Councillors, Belshaw, Taylor, Wall, Gibson, Shaw and Williams.

## **Dispensations:**

## None.

## **Confirm the minutes of the meeting held on 20th March 2025.**

## It was RESOLVED to sign and approve the minutes of the meeting held on 20th March 2025.

## **Shropshire Council Report**.

Shropshire Councillor Thomas forwarded a written report.

##  **11. Roads:**

##  **a.** Any new problems. No problems reported.

##  b. previous issues reported. None.

 c. SID/VAR Project. Data to be added to the website.

 d. Road Closures. All noted.

* B4368 Corvedale Road Craven Arms 21st July and 1st august .resurfacing in

Craven Arms.

* B4378 and Weston 17th-18th June STW
* Easthope to B4371 junction Easthope carriageway resurfacing 19th-25th May 2025

## **Highway Maintenance project.** The project is at present to be continued.

##  **13. Planning: a. New Applications.**

 **a.** New applications: none.

  **b.** Seen Between the meetings:

 **c.** Decisions: 24/01888/CPE Application for a Certificate of Lawfulness for an existing development showing that the permitted development has been lawfully commenced. Brockton Farm Much Wenlock. It was RESOLVED to raise no objection. **Prior approval not required.**

 **d.** Possible Enforcement matters. none.

 **e**. Any other planning matters.

##  **14. Finance:**

##  **a.**  **Invoices to pay:**

It was RESOLVED to approve the following payments.

##  1. Mrs J Madeley £569.67

##  2. Vision ict LTD £185.26.

##  3. SALC £293.86

##  4. Clear Insurance £360.66

 5. RLT Auditing £115.00

  **b** Bank Reconciliation.

|  |
| --- |
| **Bank reconciliation at 31 March 2024**  |
|   |  | **£** |
|   | Balance b/f 31.03.24 |  9,214.58  |
|   | Plus income |  6,531.39  |
|   | **Total** |  **15,745.97**  |
|   | Less: expenditure |  7,085.89  |
|   | **Total** |  **8,660.08**  |
|   | **Balances at 31.3.24** |   |
|   | Current account |  4,636.29  |
|   | savings account |  4,773.79  |
|   | Total |  **9,410.08**  |
|   | Less: unpresented expenses |  750.00  |
|   | Add unpresented income |   |
|   | **Total**  | **8660.08** |

 **c.** Online banking. The various documents have been received.

  **d**. Shropshire Council Precept £5733.00. noted.

 **e.** Consider appointing internal auditor for 25-26 . It was RESOLVED to appoint RLT Auditing to carry out the audit in 2025 26

 **13. Defibrillators for the four communities.**

 a. Units. No update.

 **14. Correspondence.** None.

 **15. Dates of 25/26 meetings.** Noted.

 **16. Date of next meeting 17th July 2025.** The meeting was declared closed at 8.30pm