**AGENDA FOR THE ANNUAL MEETING OF EASTHOPE, SHIPTON AND STANTON LONG PARISH COUNCIL to Be HELD ON Thursday 17th May 2018 IN THE VILLAGE HALL SHIPTON**

**at 7.30pm (note time of meeting) after the Annual Parish Meeting.**

1. **Election of a. Chair**

 **b. Vice Chair**

 **c. Village Hall Committee.**

 **d. Local Joint Committee representatives**

1. **Public Session**.
2. **Acceptance of Apologies:**

 **4. Dispensations:**

 **5. Confirm the minutes of the meeting held on Thursday 15th March 2018**

 **6. Matters Arising: a.**

 **7. Shropshire Council Report:**

 **8. Shropshire Council Local Joint Committee:**

 **9. Roads: a. A**ny new problems:

 **b.** previous issues reported.

 **c.** Future of Highway Maintenance update.

 **d.** Highway maintenance reports.

 **10. Planning:** a. New Applications:

 b. Seen between the meetings:

 c. Decisions:

* 17/04435/FUL 3 The Row Easthope. Amended Plans for Creation of front and rear dormers along with structural works to increase ridge height of existing gable, removal of existing side door for a new window and installation of new free-standing air source heat pump.

**GRANT FULL PLANNING PERMISSION.**

* 17/05756/FUL Erection of 2 Storey extension and detached double garage(re-submission) Blenheim Cottage 12 The Leath Stanton Long. **GRANT FULL PLANNING PERMISSION.**
* 18/00266/OUT Proposed Dwellings AT Brockton Farmyard Brockton Outline application for demolition of agricultural buildings and the erection of up to 5 dwellings and associated parking (all matters except use and point of access). (no objection). **WITHDRAWN.**

 d. Shropshire Local Plan update.

e. Any other planning matters.

 **11. Defibrillators for the four communities.** a. Update.

 **12.** **Finance: a. I**nvoices to pay:

 **1.** Mr W Winton £480.00

 **2.** Mrs J Madeley £504.66

 **3.** Vision ICT £150.00

 **4.** Came & Company £291.20 ( insurance)

 **5.** Will Winton £780.00

 **b.** Precept Shropshire Council £7073.00.

 **c.** Consider applying for certificate of exemption for external audit.

 **d.** Approve Internal Audit

 **e.** approve Annual Governance Statement

 **f.** Approve annual accounts.

 **g.** Approve Staff salary annual increment and rti increase.

 **h.** Consider Joining SALC £202.37.

 **i.** Change of employee tax code to 57T

 **13. GDPR. a.** Guidance on General Data Protection Act from Information Commissioners office.

 b. Report to Council

 c. Consent Form

 d. Personal Data and Audit Management

 e. Basic Privacy Notice.

 f. Privacy Policy

 g. Subject Access policy.

 **14. Highway Maintenance the future. Questionnaire.**

 **15. Police and Crime Commissioner Town and Parish Council Survey 2018.**

 **16. Correspondence: a.** Safe and Well information from Shropshire Fire and rescue Service.

 **b.** Do you need ideas on ways to cut your energy bills info drop in at Much Wenlock Library. 22nd May 2018

 **c.** Shropshire Council Rural Youth Activity Fund.

 **d.** Information from Derwen College including raffle tickets.

 **e.** Thank you phone call from Bridgnorth and South Shropshire Crucial Crew.

 **f .** The Shropshire Great Outdoor Strategy 2018-2028. Consultation.

 **g.** Big Rive Clean Up Summer

 **17. Date of next scheduled meeting of the Parish Council Thursday 19th July 2018**

**Difference between Annual Parish Meeting and Annual meeting of the Parish Council.**

**Annual Parish Meeting**

This meeting is not a parish council meeting. It a meeting all residents can attend and pretty much raise anything connected to the Parish. (not just Parish Council). In today’s age of communication is it to an extent obsolete but it is the law so must happen sometime between 1st March and 31st May. Traditionally ESSL PC has held this meeting on the same night as its May Parish Council meeting. The only person who must attend is the Chair. Again, traditionally the clerk organises it, but it is for the chair to decide the format. There is no quorum. It is sometimes said there should in fact be three annual parish meetings one for each parish/ward.

**Annual meeting of the Parish Council**

The Parish Council must hold its annual meeting in May every year. The first item on the agenda must be the election of a chair for the coming 12 months. Traditionally ESSL PC has rotated the chair’s job round the three parishes/wards. Taking it in turns to chair the next 12 months. The next person acts as vice chair for 12 months. Again, Traditionally the person who starts chairing the May meeting completes it. The agenda is also slightly longer with all the annual bits and pieces.