**Agenda FOR THE MEETING OF EASTHOPE, SHIPTON AND STANTON LONG PARISH COUNCIL to Be HELD ON Thursday 18th January 2018 IN THE VILLAGE HALL SHIPTON**

**at 7.30pm (note time of meeting)**

1. **Public Session**.
2. **Acceptance of Apologies:**

 **3. Dispensations:**

 **4. Confirm the minutes of the meeting held on Thursday 14th November 2017.**

 **5. Matters Arising: a.**

 **6. Shropshire Council Report:**

 **7. Shropshire Council Local Joint Committee:**

 **8. Roads: a. A**ny new problems:

 **b.** previous issues reported.

 c. Future of Highway Maintenance update.

 **9. Planning:** a. New Applications:

 b. Seen between the meetings:

 c. Decisions:

* 17/05195/FUL Erection of single storey extension and works to rear to modify existing window openings to French Doors at ground and first floors to include balconies to first floor. Moorhouse Farm Brockton Much Wenlock. **Grant Full Planning Permission.**
* 17/05240/FUL Erection of a single storey side extension. Clee View Brockton Much Wenlock. **Grant Full Planning Permission.**

d. Consider ways of considering planning applications between meetings.

 e. Any other planning matters.

**10. defibrillators for the four communities.**

**11. The More Children project** a. update

**12.** **Finance: a. I**nvoices to pay:

 **1.** Mr W Winton £480.00

 **2.** Shipton Village Hall £60.00

 **b.** Approve the Budget and set precept.

 **c.** Notification of external auditor.

 **13. GDPR update.**

 **13.** C**orrespondence: a.** Clerks and Councils Direct.

 **b.** Slow the flow hedgerow

 **c.** British Ironwork Centre questionnaire.

 **d.** Community Energy Grant information.

 **14. Date of next scheduled meeting Thursday 18th January 2018 7.30pm.**

**Report**

**Currently the parish councils has a fairly informal policy for dealing with planning applications that need to be considered between meetings.**

The policy is: -

1. Clerk receives the application via email , she prints it out and includes a covering standard letter for all councillors to sign.
2. The planning application is then usually given to the councillor nearest to the application first. (tend not to do this in Easthope because of the workload of one councillor).
3. Councillors look at the plans and pass onto the next nearest person who has not seen the plans.
4. If a councillor feels the application should be determined at a meeting normally a site visit is arranged and then a formal meeting called. This is a rare occurrence.
5. Clerk should receive the application back either via the top copy scanned back or the actual papers.
6. Clerk ahs the power then to determine from the comments made what the response will be.

**This is not working so well at present and it my be time with a new councillor on board to review.**

**What could happen.**

1. Parish Council has a planning policy that allows the clerk to make a decision on the response to any application received between meetings. ( a bit remote for a small community like ESSL PC. )
2. Clerk calls a meeting every time a set of plans are received. (this could result in monthly meetings).
3. The same policy remains but done via email rather than paper.
4. The status quo remains but clerk discusses each planning application with the chair before distribution.
5. Some sort of combination of all above.
6. Whatever the application is if it involves a councillor it should be determined at a meeting even if an extra meeting has to be called.
7. Whatever happens have a written policy that is shown on the website.

**What Astley Abbotts Does.**

They have a planning policy. Clerk talks to the chair and he speaks to the nearest councillor and then clerk has the delegated power to consider what should be written. Chair and clerk can decide when a meeting should be called to discuss in public. This works very well and rarely does a meeting need to be called.

**What should not happen**

1. A councillor is delegated to consider what is said. LGA 1972 says one councillor cannot have powers delegated to them.